



CENTRAL ATLANTIC CONFERENCE

UNITED CHURCH OF CHRIST

Central Atlantic Conference, United Church of Christ

Budget Assumptions for 2022 Budget

Income Assumptions:

- Our Church's Wider Mission (OCWM) is expected to increase slightly based on the forecasted amounts for 2021.
- OCWM Prior Year/Other represents funds that are anticipated to be received in early 2022 for 2021 but are received after the cutoff date established by National.
- The momentum achieved by Friends of the Conference since 2019 is expected to result in a 2022 response similar to the most recent years
- OCWM - Conference represents contributions from individuals who are seeking to support both the CAC and National. 15% of contributions received are sent to National.
- **A grant will be applied for that will allow the CAC to retain a part time finance manager. This grant is expected to be obtained from National and is capped at \$15,000.**
- Endowment Income has been doubled due to an expected significant increase in the level of endowment. When Grace Reformed Church in Washington DC is sold, the proceeds will add significantly to the CAC endowment. The draw from endowment budgeted for 2022 has been increased to incorporate a small portion of the draw that can be taken upon the sale.
- Communities of Practice revenue are budgeted as a breakeven with Communities of Practice expenses.

Expense Assumptions:

- OCWM Basic Expenses represents the amount forwarded to National, calculated at 15% of OCWM receipts.
- Salary expense has increased by 1.5% over the prior year. This is only 50% of the expected inflation increase but was selected as a way to constrain costs.
- Salaries for the three Associate Conference Ministers vary based upon a number of factors such as seniority, the cost of living in their assigned area and their experience in their work.
- Benefits for the Ministry Team and Support Staff are budgeted based upon staff accepting the benefits offered to them. Due to personal circumstances, some staff opt for different arrangements. This results in budgets being higher than forecasted amounts, but it is better to budget at the higher level, to accommodate changes in staff and their different selected benefits.
- Search for settled ACM and related moving costs

- Return to pre-Covid 19 levels of travel for the ministry team
- **Increased funding for ministerial excellence initiatives**
- **Increased funding for Justice and Witness initiatives (which now incorporate anti-racism activities)**
- **Expenses for part time Finance Manager are included in the budget**
- Expenses for Accounting Consultant had been budgeted as one amount in the past. The 2022 budget splits them between the amount for outsourced accounting, the bookkeeper consultant and the Finance Manager consultant.
- **Expenses of the bookkeeping consultant have been decreased through increasing the efficiency in the bookkeeping activities**
- Salary contingency was eliminated due to completion of Marvin Silver’s sabbatical
- Expenses for a technical consultant to assist smaller congregations to continue their outreach that was started when in person worship services were not possible. While it is expected that this will be largely completed in 2021, there may be some carry over costs to 2022.
- With regard to the Annual Meeting, we are budgeting a break even, assuming the Annual Meeting Registration Fees equal the Annual Meeting Expenses. While that is the goal, Covid 19 provides uncertainty as to the actual format of the meeting in 2022.
- Newly budgeted in 2022 is an expense for Rutgers Protestant Campus Ministry. This funding provides the Conference an opportunity to partner in the delivery of these services.

Note – Those in **bold** relate to the implementation of strategic objectives

NOT INCLUDED IN THE BUDGET DUE TO THE UNCERTAINTY OF TIMING AND AMOUNT:

- Forgiveness of the Payroll Protection Plan loan – there is an assumption that these funds, when available, will be used to fund strategic program additions. At the time the budget was created, the forgiveness of the loan had not yet been requested. So, both the timing of the expected forgiveness and the amount of the forgiveness were unknown at that time.

**Central Atlantic Conference, United Church of Christ
Proposed Budget - 2022**

	2021 <u>Budget</u>	Actual to <u>6/30/21</u>	2021 <u>Forecast</u>	2022 <u>Budget</u>
GROSS REVENUE	1,080,273	411,753	1,024,948	1,063,475
LESS, AMOUNT SENT TO NATIONAL	<u>114,600</u>	<u>45,435</u>	<u>115,743</u>	<u>115,500</u>
NET REVENUE	965,673	366,318	909,204	947,975

TOTAL EXPENSES	<u>1,052,882</u>	<u>392,676</u>	<u>945,730</u>	<u>1,013,500</u>
NET DEFICIT	<u>-87,209</u>	<u>-26,358</u>	<u>-36,526</u>	<u>-65,525</u>